



PROVINCIAL GOVERNMENT OF DAVAO DE ORO

Cabidanan, Nabunturan, Davao de Oro

TECHNICAL SPECIFICATIONS FORM

Purchase Request Number: 24-C1356

Bid Number: B-24-0223
Date: 07/22/2024
Page: 1 of 6

ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
1	5.0	box/s	Acetate, Legal size	250.00	1,250.00		
2	144.0	pc/s	Ballpen, BP-S fine, black	35.00	5,040.00		
3	35.0	pc/s	Ballpen, BP-S fine, blue	39.00	1,365.00		
4	50.0	pc/s	Ballpen, Fine Ballpen(0.5) -Blue	12.00	600.00		
5	5.0	pc/s	Ballpen, ordinary, black	17.00	85.00		
6	82.0	pc/s	Ballpen, ordinary, blue	11.00	902.00		
7	2.0	pc/s.	Battery, Charger - AAA and AA compatible	880.00	1,760.00		
8	10.0	pc/s	Battery, rechargeable, size AA, Ni-MH2700	290.00	2,900.00		
9	2.0	pck/s	Battery, size AAA @ 4's/pack	176.00	352.00		
10	10.0	box/s	Binder Clip #3	94.00	940.00		
11	5.0	box/s	Binder Paper Clips 51mm (12's)	125.00	625.00		
12	20.0	pc/s.	Binder, Ring - 12mm x 1.12M (1/2" x 44") plastic	15.00	300.00		
13	10.0	pc/s.	Binder, Ring - 24mm x 1.12M (1" x 44") plastic	35.00	350.00		
14	160.0	pc/s	Binder, Ring 48mm x 1.12M (2" x 44") - plastic	118.00	18,880.00		
15	4.0	ream/s	Bond Paper Short	286.00	1,144.00		
16	20.0	pc/s	Box File Top & Side Opening w/d Chicken Eye Rings	590.00	11,800.00		
17	5.0	units	Calculator, Electronic	686.40	3,432.00		
18	12.0	units	Calculator, HL-122-12 digit	880.00	10,560.00		
19	5.0	pc/s	Certificate holder	61.00	305.00		
20	5.0	pc/s.	Clear Book Long - 40 sheets	197.00	985.00		
21	15.0	pc/s	Clear Book, refillable	77.00	1,155.00		
SUB-TOTAL					64,730.00		

Purpose: For the use of various offices (3rd qtr. Office Supplies)

Delivery: PGSO-Warehouse

Period of Delivery: 10 days



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ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
22	130.0	pc/s	Clip backfold 25mm (1")	5.00	650.00		
23	250.0	pcs	Clip backfold 32mm (1 1/12")	5.00	1,250.00		
24	10.0	pc/s	Clip board - long	60.00	600.00		
25	12.0	box/s	Clip, Paper - Vinyl Coated (big)	36.00	432.00		
26	60.0	box/s	Clip, Paper - Vinyl Coated (small)	17.00	1,020.00		
27	10.0	btl/s	Continuous Ink Supply System - refill for Cannon printer - 100ml/btl. - yellow	114.00	1,140.00		
28	20.0	btl/s	Continuous Ink Supply System - refill for Cannon printer 100ml/btl - black	114.00	2,280.00		
29	4.0	btl/s	Continuous Ink Supply System - refill for Cannon printer 100ml/btl. - magenta	114.00	456.00		
30	109.0	pc/s.	Correction Tape w/ case	42.00	4,578.00		
31	10.0	pc/s	Cutter, w/ plastic & metal case, big	85.00	850.00		
32	12.0	pc/s.	Data File Box - double	407.00	4,884.00		
33	5.0	roll/s	Double Adhesive Tape "1	18.00	90.00		
34	2.0	roll/s	Duct Tape, 4"	280.00	560.00		
35	6.0	box/s	Envelope, expanding, kraftboard, min. of 285 gsm - legal, 100's/box	1,760.00	10,560.00		
36	200.0	pc/s	Envelope, kraft, long	6.00	1,200.00		
37	230.0	pc/s	Envelope, tagboard, 285 gsm - expanding, green, long	23.00	5,290.00		
38	2.0	pack/s	Folder tagboard, for A4 size paper/document, 100 pcs/pack	291.00	582.00		
39	5.0	pack/s	Folder tagboard, legal size, equivalent, 100 pcs/pack	377.00	1,885.00		
40	110.0	pc/s	Folder, file tagboard expanding, green w/out metal tab - long	22.00	2,420.00		
41	99.0	pc/s	Folder, file, kraftboard, long	9.00	891.00		
SUB-TOTAL					106,348.00		

Purpose: For the use of various offices (3rd qtr. Office Supplies)

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ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
42	10.0	pcs	Folder, file, tagboard expanding, green w/out metal tab - short	13.00	130.00		
43	700.0	pc/s	Folder, kraftboard, green w/out metal tab, long	20.00	14,000.00		
44	50.0	pc/s	Folder-Brown (long size)	5.00	250.00		
45	12.0	bt/s	Glue 130g	66.00	792.00		
46	1.0	pcs	Glue gun, Big (Heavy Duty)	550.00	550.00		
47	5.0	set/s	Highlighter, fluorescent, asstd color, 3 colors/set	102.00	510.00		
48	5.0	pc/s	Highlighter, fluorescent, orange	32.00	160.00		
49	15.0	pc/s	Highlighter, fluorescent, yellow	55.00	825.00		
50	13.0	pc/s	Ink, CL-811 (for cannon printer)	1,500.00	19,500.00		
51	51.0	bt/s	Ink, Epson 003 (Black)	528.00	26,928.00		
52	17.0	bt/s	Ink, Epson 003 (Cyan)	528.00	8,976.00		
53	17.0	bt/s	Ink, Epson 003 (Magenta)	528.00	8,976.00		
54	19.0	bt/s	Ink, Epson 003 (Yellow)	528.00	10,032.00		
55	14.0	pc/s	Ink, PG-810 (for cannon printer)	1,500.00	21,000.00		
56	20.0	bt/s	Ink, Stamp pad 473 ml	135.00	2,700.00		
57	10.0	bt/s	Ink, stamp pad, purple (50ml)	30.00	300.00		
58	2.0	pc/s	Ink,Brother BT 5000 (Cyan) DCp T420W	650.00	1,300.00		
59	3.0	pc/s	Ink,Brother BT 5000 (Magenta) DCp T420W	650.00	1,950.00		
60	3.0	pc/s	Ink,Brother BT 5000 (Yellow) DCp T420W	650.00	1,950.00		
61	2.0	pc/s	Ink,Brother BT 60 (Black) DCP-T420W	650.00	1,300.00		
62	49.0	pc/s	Ink,Epson T6641(black)	660.00	32,340.00		
SUB-TOTAL					260,817.00		
Purpose: For the use of various offices (3rd qtr. Office Supplies)							
Delivery: PGSO-Warehouse							
Period of Delivery: 10 days							



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TECHNICAL SPECIFICATIONS FORM

Purchase Request Number: 24-C1356

Bid Number: B-24-0223
Date: 07/22/2024
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ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
63	30.0	pc/s	Ink,Epson T6642(Cyan)	431.00	12,930.00		
64	30.0	pc/s	Ink,Epson T6643(Magenta)	431.00	12,930.00		
65	15.0	pc/s	Ink,Espon T6644(Yellow)	431.00	6,465.00		
66	2.0	pc/s.	Marker Pen, for Whiteboard -black	68.00	136.00		
67	2.0	pc/s.	Marker Pen, for Whiteboard -blue	57.00	114.00		
68	17.0	pc/s	Marker pen, permanent, broad point, black	76.00	1,292.00		
69	2.0	pc/s	Marker pen, permanent, fine point, black	45.00	90.00		
70	2.0	pc/s	Marker pen, permanent, fine point, blue	45.00	90.00		
71	10.0	pad/s	Note Pad (3" x 3")	40.00	400.00		
72	10.0	pc/s	Notebook, big, w/ leatherette cover, 50 leaves	78.00	780.00		
73	8.0	rm/s.	Paper, Bond - Subs. 16, Long (8 1/2" x 13")	259.00	2,072.00		
74	5.0	rm/s	Paper, Bond - Subs. 16, Short (8 1/2" x 11")	220.00	1,100.00		
75	44.0	ream/s	Paper, Bond, PG, A4, 210mm x 297mm, 70 gsm.	250.00	11,000.00		
76	200.0	ream/s	Paper, Bond, PG, legal, 216mm x 330mm (8-1/2" x 13"), 70 gsm.	289.00	57,800.00		
77	210.0	ream/	Paper, Book A4, 210mm x 297mm, min of 70gsm	275.00	57,750.00		
78	195.0	ream/s	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70gsm	303.00	59,085.00		
79	10.0	ream/	Paper, Book Subs. 20 short, (8 1/2" x 11"), 80gsm	270.00	2,700.00		
80	200.0	pc/s	Paper, Photo - A4 size (High Quality)	14.00	2,800.00		
81	10.0	packs	Paper, velum - legal size 30's/pack	286.00	2,860.00		
82	10.0	packs	Paper, Velum Board 10's/pack	69.00	690.00		
SUB-TOTAL					493,901.00		
Purpose: For the use of various offices (3rd qtr. Office Supplies) Delivery: PGSO-Warehouse Period of Delivery: 10 days							



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Table with columns: ITEM NO., QTY., UNIT OF ISSUE, DESCRIPTION, APPROVED BUDGET (Unit Price, Total Amount), BID PRICES (Unit Price, Total Amount). Rows 83-103 list various office supplies like pens, punchers, and storage boxes.

Purpose: For the use of various offices (3rd qtr. Office Supplies)
Delivery: PGSO-Warehouse
Period of Delivery: 10 days



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ITEM NO.	QTY.	UNIT OF ISSUE	DESCRIPTION	APPROVED BUDGET		BID PRICES	
				Unit Price	Total Amount	Unit Price	Total Amount
104	5.0	pad/s	Stick Note Pad (3 x 4)	40.00	200.00		
105	5.0	pc/s	Sticky Note Pad 3"x1.5" 100sheets (asstd. colors)	102.00	510.00		
106	24.0	tab/s	Sticky Note/Index Tab (as per sample)	35.00	840.00		
107	17.0	roll/	Tape, masking, 24mm (1") width, usable length 50m	52.00	884.00		
108	2.0	roll/	Tape, masking, 48mm (2") width, usable length 50m	77.00	154.00		
109	7.0	roll/s	Tape, transparent 24mm (1") width, usable length of 50m	42.00	294.00		
110	12.0	roll/s	Tape, transparent, 48mm (2") width, usable length of 50m	68.00	816.00		
111	2.0	cart.	Toner, CE285A (for HP Laserjet)	4,500.00	9,000.00		
112	85.0	box/s	Wire, Staple - # 35	72.00	6,120.00		
TOTAL/LOT					603,372.00		

Purpose: For the use of various offices (3rd qtr. Office Supplies)

Delivery: PGSO-Warehouse

Period of Delivery: 10 days